

California National Guard - Human Resources Office
Air Active Guard Reserve (AGR) Vacancy

1 POSITION

Announcement Number: A18-058		Announcement Date: 15 Dec 17	Closing Date: 15 Jan 18
Position Title: PD Title: Flight Services Specialist Military Title: Airfield Ops Flight & Support		Required AFSC: 1C751/1C771	Required grade at closeout of announcement: E5-E7
Duty Organization/Location: 129 RQW Moffett FAF, CA	Selecting Official: 129 RQW/AOO		PD Number: TF-D1458000 & AFECD 31OCT17

MPCN: 1C01010789, OSC: OSA, AFSC: 1C751/1C771

Area of Consideration

NATIONWIDE. All applications will be accepted; however, first consideration will be given to Group A and/or Group B.

Summary

Position is located in Airfield Management/Flight Services Branch which is responsible for coordinating and maintaining liaison with military, federal, and local agencies concerning airspace utilization, flying operations, aircraft emergencies, search and rescue operations, and natural disasters. This full- performance level position provides direct support to unit and other military and civilian aircrews during scheduled and unscheduled flying and ground activities. The incumbent works independently on standard and extended and/or rotating shifts to provide aircrews with information and assistance necessary for planning and conducting safe flight operations.

Manages airfield operations, coordinates with aircrews, air traffic control and various other base agencies to ensure safe aircraft operations within the airfield environment and through the national and international airspace systems.

Qualification Requirements

ASVAB skill level required for retraining into AFSC 1C7X1: G=50 & M=40

There are three qualification groups that an applicant is rated:

Group A: Applicants that possess the AFSC and Skill Level:

- Enlisted E5 and above must possess an awarded 5 or higher skill level in the advertised announcement.
- Must have the rank of the announcement.

Group B: Applicants that are current on board CA Air AGR that do not have the AFSC and/or Skill Level:

- Must be on board Air AGR of the California Air National Guard.
- Must have the ASVAB score to enter in the advertised AFSC.
- Must have the rank of the announcement.

Group C: Applicants that do not have the AFSC and/or Skill Level and not employed as an Air AGR of the California Air National Guard:

- Must have the ASVAB score to enter advertised AFSC.
- Must have the rank of the announcement.

Conditions of Employment

- Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, *Medical Examination and Standards*. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour.
- IAW ANGI 36-101, para 5.5. AGR Airmen are subject to the provisions of ANGI 10-248, Air National Guard (ANG) Fitness Program until superseded by AFI 36-2905, Fitness Program. Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented DLC which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required.
- Must be eligible to acquire a minimum of 20 years of active duty prior to his/her mandatory separation date or age 60. (Exceptions may be considered by The Adjutant General).
- Airmen who voluntarily resigned from the AGR Program in lieu of adverse personnel actions or who have been involuntarily separated from the AGR Program are not eligible to reenter the program.

Instructions for Applying

- Interested applicants must submit the following mandatory documents. Incomplete/expired paperwork will **not** be considered. Other documents (EPRs/OPRs, Resume, etc.) are **optional**. **All basic qualifications and requirements MUST be met by the closing date of the announcement.**
- **NGB Form 34-1** Application for Active Guard/Reserve (AGR) Position. Announcement number and position title must be annotated on this form.
- **Copy of Records Review RIP within last 30 days.** May be obtained from Virtual MPF, or from your Military Personnel Fight. **(RIP must show your ASVAB scores and awarded AFSCs).**
- **Official Physical Fitness Assessment within last 12 months (Must have a satisfactory score).**

Please Note

This opportunity is only available to current members of the Active, Reserve, and Guard components of the United States Air Force. If you are a member of a different branch of service looking to join the California Air Guard, please contact the assistant Superintendent of Recruiting, MSgt Zachary Guers: zachary.m.guers.mil@mail.mil

COMPLETION OF APPLICATION:

Applicants must type or print in legible dark ink, SIGN AND DATE each application. Failure to sign and date these forms will result in non-consideration. **Fax will not be accepted.**

- Please submit your application through the Safe Access File Exchange (SAFE) website, <https://safe.amrdec.army.mil/safe/>
- Applicants are to use AMRDEC approved mailbox, ng.ca.caang.mbx.j1-hro-ang-agr@mail.mil
- Applications are to be emailed NLT 2359 on the close date of the announcement.
- For instructions on how to use SAFE, please refer to the "Remarks" Section of this Vacancy Announcement.
- **Please print/scan/combine your documents into ONE PDF file.**

- AIR AGR PROGRAM MANAGER: ng.ca.caang.mbx.j1-hro-ang-agr@mail.mil
916-854-3355

Remarks

Federal law prohibits the use of government postage for submission of applications.

The California National Guard is an Equal Opportunity Employer. All applicants will be protected under Title VI of the Civil Rights Act of 1964 against discrimination based on race, color, religion, gender, or national origin.

SAFE Instructions:

1. The AMRDEC SAFE application can be accessed via <https://safe.amrdec.army.mil/safe>.
2. There are two options to proceed from the SAFE homepage:
 - **Proceed as CAC User** - Select this option if you have a valid US DoD-issued CAC.
 - **Proceed as Guest** - Select this option if you do not have a CAC .
3. After selecting one of the options above, the page will be redirected to the package upload form. Fill in all the required input fields:
 - **Your Name** - Your name;
 - **Your Email address** - Your email address;
 - **Confirm Your Email Address** - Re-enter your email address;
 - **Description of File(s)** - Enter a description for the package;
 - **File(s)** - Click the "Browse" button to select your file(s). You may add up to 25 files per package, so long as the total file size does not exceed 2GB;
 - **Deletion Date** - Select a date for the package to be deleted from SAFE. The maximum (which is also the default) is two weeks (14 days) from today;
 - **The email address to give access to** - ng.ca.caang.mbx.jl-hro-ang-agr@mail.mil
 - **Recipients List** – Leave blank.
 - **Caveats** - Default is "None";
 - **Encrypt email message when possible** - Attempt to encrypt the package's notification email to each recipient;
 - **Notify me when files are downloaded** - You (the sender) will receive a notification via email when a recipient downloads the package;
 - **Require CAC for pickup** - Require the recipient to be logged in with a valid US DoD-issued CAC to download the file(s). Recipients without a CAC will not be able to download the package.
4. Clicking the "Submit" button will upload the files and submit the package. Guest users will need to check their email to verify their email address before the recipients will be notified. No additional action is required by CAC users.
5. After the package has been uploaded (and verified, if proceeding as a guest), each recipient will receive a link to the package download page as well as a password. These passwords are unique for each recipient (not the package), and will be disabled once SAFE detects that the user successfully downloaded each file within the package. Forwarding recipient and sender notification emails to anyone except the AMRDEC SAFETeam is strictly forbidden.